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**Massachusetts 7<sup>th</sup> Congressional District**

# **Surface Transportation Reauthorization Member Project Funding Requests Guide**

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## Table of Contents

Overview of Surface Transportation Authorization	3
Background	3
Project Eligibility	5
Project Requirements	7
Committee on Transportation and Infrastructure (T&I)	8
Authorizations vs. Appropriations	
Definitions	8
Additional Resources	9
Preview of Questions on Google Form	10

# Overview of Surface Transportation Authorization

This Congress, the Transportation and Infrastructure (T&I) Committee is advancing surface transportation authorization legislation. Members are allowed project designations. For entities interested in applying for matching federal funding from the Highway Trust Fund, please submit information about the project, including name, location, start date, estimated completion date, and project type.

In addition to this basic project information, the T&I Committee will require all submissions to the following information for each project requested:

- *Documentation that the project is on the State, Tribal, or territorial transportation improvement program (STIP); and on the metropolitan transportation improvement program (TIP), if applicable*
- *Sources of funding for the full share of the cost of the project beyond the amount requested*
- *Letter(s) of support from the State department of transportation, or local government, transit agency, or other non-Federal sponsor*
- *A description of the process that has been or will be followed to provide an opportunity for*
- *Public comment on the project*
- *Project phase (e.g. Planning, Final Design, Construction)*
- *NEPA category of action (e.g. Categorical Exclusion, Environmental Assessment, Environmental Impact Statement)*
- *Status of environmental review*
- *Whether the project has received Federal funding previously, and if so, the source and amount*

**Read on in this guide to learn more about which projects will qualify for these matching funds.**

**The deadline for submissions is April 19, 2021. You can submit your request here:**

<https://forms.gle/WgQ3j8EnsQcxMmCb9>

## Background

### **Surface Transportation Authorization Acts**

Federal highway and public transportation programs are funded through multi-year surface transportation authorization acts. The current surface transportation program authorization expires on September 30, 2021.

Congress enacted the five-year *Fixing America's Surface Transportation (FAST) Act* (P.L. 114-94) on December 4, 2015. In the 116th Congress, the FAST Act was extended by the *Continuing Appropriations Act, 2021, and other Extensions Act* (P.L. 116-159) for an additional year.

### **The Highway Trust Fund (HTF)**

Federal highways are user-fee financed through federal excise taxes levied on motor fuels and on various highway-related products such as tires and heavy trucks. Revenues from these taxes are deposited into the HTF and may be used only for eligible transportation projects and activities.

Beginning in fiscal year 2008, and in each subsequent fiscal year to date, HTF outlays have exceeded revenues received. Congress has transferred approximately \$157 billion to the HTF from the general fund of the Treasury and other sources.

### **Federal Highway Program Overview**

The Federal-Aid Highway Program (FAHP) is an umbrella term for the separate highway programs administered by the Federal Highway Administration (FHWA). These programs are almost entirely focused on construction, and generally do not support operations (such as state DOT salaries or fuel costs) or routine maintenance (such as mowing roadway fringes or filling potholes). The majority of FAHP funds are apportioned through five “core” programs plus the Metropolitan Planning Program. The core programs are the National Highway Performance Program (NHPP), the Surface Transportation Block Grant Program (STBG), the Highway Safety Improvement Program (HSIP), the Congestion Mitigation and Air Quality Improvement Program (CMAQ), and the National Highway Freight Program (NHFP).

The FAHP is different from almost all other federal programs in that it is funded almost entirely through a type of budget authority known as “contract authority.” Using contract authority, the Secretary of Transportation is able to give states advance notice of available amounts at the time an authorization act is signed into law and commit to reimbursing states for eligible costs they incur without having to wait for an annual appropriation of funding.

### **State Apportionments of Federal-aid Highway Funding**

At the beginning of each fiscal year that the program is authorized, FHWA distributes contract authority to states through an annual apportionment, pursuant to the formula established under 23 U.S.C. 104. Under current law, this apportionment is divided among five “core” highway formula programs, for obligation by the state department of transportation (or suballocation to a local government, in the case of Surface Transportation Block Grant (STBG) program or the transportation alternatives set-aside). Most FHWA contract authority is available for obligation three years after the last day of the fiscal year (FY) for which the funds are authorized, providing the funding certainty necessary for states carry out long-term capital construction projects. This same period of availability will apply to Member Designated Projects included in the surface transportation authorization legislation.

### **Obligation Limitation**

In order to control the year-over-year obligations out of the HTF, the Appropriations Committee includes a limitation on total annual obligations for the federal-aid highway program in each annual appropriations act. This “obligation limitation” ensures that the federal-aid highway program stays within established budget caps for a fiscal year, even though the contract authority is available for multiple years. The obligation authority is distributed to states in a similar manner to the contract authority. While not subject to appropriations, a federal highway project needs contract authority and obligation authority to proceed.

### **Federal Transit Program Overview**

Federal funding for U.S. public transportation systems dates back to 1964 with the enactment of the Urban Mass Transportation Act (P.L. 88-365). This law set the stage for the current program of financial assistance for mass transportation administered by the Federal Transit Administration (FTA).

Federal transit programs are primarily funded from revenues in the Mass Transit Account of the HTF, but a portion of the funding – approximately 20 percent – is authorized from the general fund of the U.S. Treasury.

Funds provided under the Mass Transit Account are largely provided through a series of formula programs, including the Urbanized Area Formula Grant program, the Formula Grants for Rural Areas program, the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities program, the Grants for Buses and Bus Facilities formula program, and the State of Good Repair program. Additional funds are provided from the Mass Transit Account for discretionary grant programs including the Passenger Ferry Grant Program, the Bus and Bus Facilities competitive grant program, and the Low- and No-Emission Vehicle Program.

General funded transit programs include the Capital Investment Grants program and FTA oversight and administrative funds.

## **Transportation Planning**

Funding for metropolitan planning, statewide planning, and other planning programs is authorized from both the Highway Account and Mass Transit Account. These programs provide resources for metropolitan planning organizations (MPO) and state departments of transportation to help meet the planning requirements of sections 134 and 135 of title 23 and sections 5303, 5304, and 5305 of title 49, United States Code. These planning activities are jointly administered by FTA and FHWA.

Each state is required to develop a Statewide Transportation Improvement Program (STIP) covering a period of at least four years. Each designated metropolitan area is required to develop a Transportation Improvement Program (TIP). The STIP is a fiscally constrained, multi-year, statewide intermodal program of transportation projects, consistent with the statewide transportation plan as well as metropolitan transportation improvement programs. The STIP must be developed in cooperation with MPOs, public transit providers, and any Regional Transportation Planning Organizations in the state. These documents and project lists guide state and MPO obligation of contract authority over the longer-term horizon required for capital construction projects.

To view if your project is on the STIP or TIP, please check here: <https://www.mass.gov/service-details/state-transportation-improvement-program-stip>

## **Tribal Transportation**

The Tribal Transportation Program addresses the transportation needs of Tribal governments. Project requests by or in partnership with a Tribal government will be eligible for funding consistent with the requirements of 23 U.S.C. 202.

## **Project Eligibility**

Capital projects eligible under title 23, United States Code, and chapter 53 of title 49, United States Code, are eligible for funding requests under the House Transportation and Infrastructure Committee's project submission process. The best way to ensure project eligibility is to select projects included on the STIP or TIP. Projects included on the STIP or TIP already have been certified as eligible for FHWA or FTA funding and do not require further verification of eligibility. The STIP and TIP lists are available here: <https://www.mass.gov/service-details/state-transportation-improvement-program-stip>

For projects not on the STIP or TIP, the Committee will require additional documentation, including: verification whether the project can be added to the STIP or TIP in a reasonable timeframe if the funding request is included in the legislation; whether the project is on a long-range transportation plan; and verification of eligibility for the proposed activity under title 23 or chapter 53 of title 49 by the relevant federal agency.

### **FHWA Program Eligibilities**

The FHWA programs focus on construction, reconstruction, and improvement of highways and bridges. Eligibilities under the largest FHWA program, NHPP, include projects that improve the condition and performance of the National Highway System (NHS), which includes Interstate System highways and bridges and other major highways. NHPP funds projects to achieve national performance goals for improving infrastructure condition, safety, mobility, and freight movement. The STBG program provides for broad eligibility to fund construction and reconstruction of roads and bridges on the federal-aid highway system, as well as for off-system bridges. In addition, the HSIP funds projects that improve the safety of road infrastructure by correcting hazardous road locations, such as dangerous intersections, or making road improvements.

In addition to traditional highway and bridge construction projects, title 23 provides broad eligibility for other capital needs. Funds are also available for planning, environmental review, design, right of way acquisition, or operational improvements. Some examples of eligible capital projects include active transportation and transportation alternatives (pedestrian and bicycle infrastructure) under STBG and other programs, environmental mitigation, truck parking, transportation system management and operations, electric vehicle charging infrastructure, and acquisition of clean vehicle fleets under the Congestion Mitigation and Air Quality (CMAQ) program. In addition, multimodal projects, such as freight and passenger rail, may be narrowly eligible under various FHWA programs, including highway-railway grade crossings (23 U.S.C 130), multimodal freight improvements under Nationally Significant Freight and Highway Projects (INFRA) (23 U.S.C. 117) and the NHFP (23 U.S.C. 167), and certain rail projects with air quality benefits under the CMAQ program (23 U.S.C. 149).

### **FTA Program Eligibilities**

FTA funds a wide range of public transportation projects. Public transportation or transit is defined as regular, continuing shared-ride surface transportation services that are open to the general public or open to a segment of the general public defined by age, disability, or low income, and does not include -

- intercity passenger rail transportation provided by the entity described in chapter 243 of title 49 (or a successor to such entity);
- intercity bus service;
- charter bus service;

- school bus service;
- sightseeing service;
- courtesy shuttle service for patrons of one or more specific establishments; or
- intra-terminal or intra-facility shuttle services.

Some examples of eligible transit capital projects include constructing or rehabilitating a transit station or transit equipment; purchasing rolling stock including rail cars for public transportation purposes; purchasing buses or ferries, including zero-emission vehicles; transit-related intelligent transportation systems; project expenses related to a capital project including design, engineering, location surveys, mapping, and acquiring rights-of-way; associated transit improvements including bus shelters, pedestrian and bicycle access to a transit station, and enhanced access for persons with disabilities; and preventative maintenance.

## **Project Requirements**

### **FHWA Project Requirements**

Unless otherwise specified in law, the federal share allowable under the highway program is typically 80 percent of the project cost, per 23 U.S.C. 120. However, there are many provisions that allow a project sponsor to increase the federal share for a project. See [this FHWA guidance](#) for more information.

In addition to non-federal cost share, all FHWA projects are subject to other requirements under title 23, including: statewide and metropolitan planning, environmental review under the National Environmental Policy Act (NEPA), payment of prevailing wages under the Davis-Bacon Act, Buy America, compliance with FHWA or state design standards, competitive bidding, and more. The project sponsor is responsible for ensuring compliance with all applicable federal requirements. In selecting projects for designated funding, the Committee will seek to ensure that project sponsors are prepared to carry out a project in line with federal requirements.

### **FTA Project Requirements**

Unless otherwise specified in law, the federal share allowable under the transit program is typically 80 percent of the project cost. However, there are many provisions that allow a project sponsor to increase the federal share for a project. See [this FTA guidance](#) for more information.

In addition to non-federal cost share, all FTA projects are subject to other requirements under chapter 53 of title 49 including: statewide and metropolitan planning, environmental review under NEPA, transit employee protective arrangements under 49 U.S.C. 5333, payment of prevailing wages under the Davis-Bacon Act, Buy America, compliance with FTA project and construction management guidance, competitive bidding, and more. The project sponsor is responsible for ensuring compliance with all applicable federal requirements. In selecting projects for designated funding, the Committee will seek to ensure that project sponsors are prepared to carry out a project in line with federal requirements.

## **Committee on Transportation and Infrastructure (T&I) Authorization vs. Appropriations**

The T&I Committee process for member projects for consideration in this year's surface transportation authorization legislation is separate and distinct from the House Committee on Appropriations' process.

Projects funded through the surface transportation authorization will be funded directly from the Highway Trust Fund, and do not require a separate or subsequent appropriation.

Projects included in the Committee's surface transportation authorization legislation are provided dedicated contract authority. These projects will receive dedicated obligation limitation under the overall provision of obligation limitation provided through the appropriations process, and will not require further congressional action. How obligation limitation will flow to designated projects versus formula funding will be laid out in the T&I legislative text. Therefore, it is not necessary for a project to seek funding under both the T&I and Appropriations project processes. The Committee discourages offices from requesting projects under both processes.

## **Definitions**

**Allocation:** For purposes of this publication as it relates to funding federal-aid highways, an administrative distribution of funds for programs that are not distributed to states by a statutory formula.

**Apportionment:** For the purposes of this publication as it relates to funding federal-aid highways, the distribution of funds to states as prescribed by a statutory formula.

**Authorization:** The term "authorization" is typically used in the context of an authorization bill or act (law): substantive legislation that establishes or continues federal programs or agencies and establishes an upper limit on the amount of funds for the program or programs. Within such a bill or act, the term may also refer to the program-specific upper limit.

**Fiscal Constraint:** For the purposes of transportation planning, fiscal constraint means demonstration that a project can be implemented using committed, available, or reasonably available revenue sources. Projects included in the STIP or TIP financial plan must be fiscally constrained under federal regulations at 23 CFR part 450, subparts B and C. Project requests must similarly show that funding necessary to complete the project is, at a minimum, reasonably expected to be available in combination with the requested amount. Please see this FHWA guidance for examples of future revenue sources that are "reasonably expected to be available."

**MPO:** A Metropolitan Planning Organization is the policy board of an organization created and designated to carry out the metropolitan transportation planning process.

**NEPA:** National Environmental Policy Act.

**Obligation:** The federal government's legal commitment (promise) to pay or reimburse a state or other entity for the federal share of a project's eligible costs.



**Outlays:** Actual cash (or electronic transfer) payments made to the state or other entity to pay the entity for eligible costs incurred. Outlays generally are provided as work progresses for the federal share for approved highway program activities.

**State Transportation Improvement Program (STIP):** Each state is required under 49 U.S.C. 5304(g) to develop a statewide transportation improvement program covering a period of at least four years. The STIP is a staged, multi-year, statewide intermodal program of transportation projects, consistent with the statewide transportation plan and planning processes as well as metropolitan plans, transportation improvement programs (TIP), and planning processes.

**Transportation Improvement Program (TIP):** The TIP is a federally required short-range plan that MPOs must develop listing upcoming transportation projects—covering a period of at least four years. The TIP must be developed in cooperation with the state and public transit providers. The TIP should include capital and non-capital surface transportation projects, bicycle and pedestrian facilities and other transportation enhancements, Federal Lands Highway projects, and safety projects included in the State’s Strategic Highway Safety Plan. The TIP should include all regionally significant projects receiving FHWA or FTA funds, or for which FHWA or FTA approval is required, in addition to non-federally funded projects that are consistent with the Metropolitan Transportation Plan (MTP). Furthermore, the TIP must be fiscally constrained.

## Additional Resources

### Reports:

- [Federal-Aid Highway Program \(FAHP\): In Brief](#)
- [Funding and Financing Highways and Public Transportation](#)
- [Highway and Public Transit Funding Issues](#)
- FHWA [Funding Federal-aid Highways](#)

### Congressional Research Service Webinar:

- [Reauthorizing Federal Highway Programs](#)

### NEPA:

- [National Environmental Policy Act Review Process](#)
- [Overview of NEPA as Applied to Transportation Projects](#)

## Preview of Questions on Google Form

Deadline April 19<sup>th</sup>, 2021, Fill out the form here: <https://forms.gle/WgQ3j8EnsQcxMmCb9>

1. Your Name
2. Phone Number
3. Email Address
4. Address
5. Project Point of Contact, if not you
6. Type of project (highway, bridge, transit, bike/ped, multimodal, other)
7. Name of project
8. Project Address (street and zip code, city, state)
9. Is the project located in MA-07?
10. Project sponsor (name of state DOT, MPO, transit agency, not-for-profit, etc.)
11. Sponsor point of contact
12. Detailed project description, including a description of the benefits of the project. In additional, please include a link to additional project information, if available.
13. Short project description (no more than 1,000 words. This would be listed publicly on our website)
14. Amount requested (USD)
15. Total project cost
16. Sources of funding for the non-member designated share of the project  
Attachments (optional)
17. Project phase (project development, engineer and design, capital purchase or lease, construction, other)
18. NEPA category of action (categorical exclusion, environmental assessment, environmental impact statement, undetermined)
19. Status of environmental review (categorically excluded, notice of intent published, FONSI issued, draft EA/EIS published, final EA/EIS published, ROD issued, other)
20. A description of the process that will be followed to provide an opportunity for public comment on the project
21. Has the project received federal funding in the past?
22. Has the project applied for USDOT discretionary grants in the past? If yes, attach the project application.
23. Letters of support from the state, local government, or non-federal sponsor
24. Is the project a state, tribal, or territorial transportation improvement program (STIP)? (if yes, proof required) Is the project on the metropolitan transportation improvement program, if applicable? (if yes, proof required) If funding is provided for this project, can it be added to the TIP/STIP in a reasonable timeframe? If the project is not included on the STIP/TIP, is the project on a regional or statewide long-range transportation plan?
25. Documentation from relevant federal agency that the project is eligible for funding under Title 23 (highways) or Chapter 53 of Title 49 (Public Transit)
26. An estimated number of jobs this would create
27. Explain the community impact and benefits to the community/region (1,000 words or less, this would be made public)
28. Are you submitting this project request to any other members of Congress?